Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

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Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Draft Minutes

Draft minutes of the February monthly meeting of Pontyclun Town Council held at 7pm on Thursday 20th February 2025.

Member name										2025		
	Mar	Apr	May	May E	Jun	Jul	Sep	Oct	Nov	Jan	23-Jan	Feb
Wayne Owen												
Jordan Thorne												
Rhys Williams												
Susan Owen												
Jamie Daniel												
Amanda Sparks												
Paul Binning												
Carole Willis												
Sian Assiratti												
Gareth Summers												
James Williams												
Present												
Gave Apologies												
Absent												

Council Meeting draft minutes

- 1. To receive apologies for absence
 - a. Apologies received from Councillors Carole Willis and Sian Assiratti
 - b. Councillor Jordan Thorne attended via Zoom
- 2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. No new declarations made
- 3. Public presentations to Council
 - a. The Council was asked if we would help preserve a flag which had been sent from Ukraine to thank the Yarnmongers group for their support during the war.
 - Council agreed to fund a frame and arrange to display the flag at Café 50. Clerk to liaise with group and arrange
 - b. The Council was asked to help intervene regarding the rodent issue in the streets of Pontyclun and in particular near to the Community Centre building.
 - Councillor Wayne Owen resolved to arrange for RCT to do an additional cleansing of the area to help
 - ii. Council will ask RCT for permission to concrete over the ground at the back of the Community centre which would tidy up that area, block off access for vermin and also provide a better surface for storage of rubbish.
- 4. To confirm minutes of the Council's meeting of 23rd January 2025 are a true record and discuss minor matters arising from them
 - a. Minutes were confirmed as a true record
- 5. To consider report on Council finances and governance
 - a. The Council confirmed payments for November and December 2024
 - b. The Council completed and confirmed the bank reconciliation for Dec 2024
 - c. The Council confirmed purchase of a Yandel band saw BS300E, provided caretakers were suitably trained/experienced to use it safely
 - d. The Council agreed to fund the repair of the bus shelter at YGGG school as a one off. RCT to be advised this did not mean we would fund future repairs.
 - i. Council confirmed that a review of bus shelters should be undertaken so that no more sat in a grey area between RCT/PTC ownership.
 - e. The Council confirmed Staff holiday and Who does what on Rialtas processes
- 6. To receive update on Community Events
 - a. The Council noted the report and progress being made
- 7. To receive report on Town improvements
 - a. The Council noted the report and agreed the following actions
 - To purchase an additional spare waste bin and waste bin innard (to replace the one stolen from the park) CIL funding to be used
 - ii. Councillor Jamie Daniel offered to work to create some neighbourhood watch schemes to help combat crime/anti-social behaviour
 - iii. The Council noted that RCT had asked that should new lighting be installed at our request we would be expected to pay for electricity and maintenance. Whilst the Council would not necessarily agree they did wish to meet with RCT street lighting team to further discuss lighting options on path from Bryn Amwlg to YGGG school and the Cycleway from Pontyclun to Ynysddu.
 - iv. The Council agreed to remove fallen trees at Riverside walk and pay £1150 plus vat to do so.
 - v. The Council asked Clerk to prepare options for a vehicle activated sign to be placed on Hensol Rd

- 1. The Council noted that permission would be required from RCT prior to installation
- 8. To receive report from Pontyclun 175 organising committee
 - a. The Council noted the updates and information provided at the meeting.
 - i. There is little interest in local venues to holding an Art festival so that will not go ahead
 - ii. Councillor Daniel is in contact with representatives from Ravensburg and is awaiting confirmation on how many of them will be visiting, when and what support they will need in transport and accommodation.
 - iii. Councillor Daniel presented an update on our proposed "Freedom of the town" awards
 - iv. Councillor Binning confirmed he had 2 major sponsors and was awaiting replies from 2 more. Councillor Williams will contact a 5th local business.
 - v. Clerk confirmed that he was working on an application for a blue plaque to commemorate Tommy Rees (Pontyclun born dual code Rugby international from the 1920s). The Council noted RCT only allow up to 4 new plaques a year for the whole of RCT.
 - b. The Council agreed the following actions
 - i. Councillors Binning and Thorne would progress initial designs for a Town Coat of arms designed in conjunction with local schools
 - ii. They would also present options for a Pontyclun 175 logo and a new Council logo.
 - iii. The Councillors agreed a meeting of the 175 organising committee would be held prior to next Council meeting to further progress arrangements for the Big Birthday Bash
 - iv. The proposed award for service to Pontyclun would be named "The freedom of Pontyclun" and recipients would hold an Honorary Freedom of Pontyclun
 - 1. Award would be open to individuals only by public nomination
 - 2. Awards could be "joint" awards if nominations reflected this (eg husband and wife)
 - 3. Nominations could be made for deceased individuals and would be treated in the same way as any others
 - 4. The suggested nomination process was agreed and staff to arrange publication so that nomination should be shortlisted ahead of the April Council meeting
- 9. To consider resident road safety requests and RCT planned works regarding Double yellow lines
 - a. The Council noted RCT CBCs reply to our request to discuss road safety options and their unwillingness to consider taking any forward
 - b. Regarding the proposals for additional double yellow lines Councillor Wayne Owen advised that revised proposals would be issued by RCT to the RCT councillors and PTC Clerk on afternoon of Friday 21 Feb. Those parties would have until Tuesday 25th Feb to object with the revised works planned to start on Wednesday 26th
 - The Council agreed to publish these on facebook quoting the short timescales and asking for comments to any of the three RCT Councillors direct. Due to short timescales objections/comments via other routes may not be considered (eg comment on facebook)
- 10. To consider Arrangements for Cafe50
 - a. The Council noted the position here
 - b. The Confidential item at the end of the meeting will agree the proposed caterer
- 11. To consider the Council's risk policy and risk arrangements
 - a. The Council noted the risk report and actions being taken to mitigate risks for the Council
 - b. The Councils risk policy was reviewed and confirmed
 - c. The new policies for Information security and Internet & email policy were approved
 - d. The Council in particular noted increased risks associated with weather/emergencies and in relation to RCT costs passed down

- e. The Council preapproved purchase of essential equipment should they breakdown during the year beyond economic repair
- 12. To confirm Council plan for 2025-26
 - a. The Council noted and confirmed the plan for 2025-26
- 13. To consider the closure of Lloyds bank in Pontyclun
 - a. The Council noted the planned closure of Lloyds bank in Pontyclun
 - b. Members have been speaking to residents and particularly businesses to gauge the effect this will have. Many businesses now planning to use the Post Office going forwards and due to alternative options in area there did not seem to be a major ground swell of protest.
 - c. The Council has engaged with Lloyds bank to help with the search for suitable premises to place their Community Banker
 - d. The Council reviewed its banking arrangements and decided to move banks to Unity Bank, where many other Councils bank and who have advised provide good service
- 14. To consider planning applications
 - a. The Council noted planning application 25/0138/FUL for erection of data centre on land east of A4119 Mwyndy and decided not to comment

These are a true copy of the minutes of the February Council meeting. A signed copy can be viewed at the Council Offices