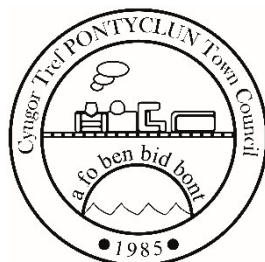


Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE
Ffôn: 01443 238500
E-bost: clerk@pontyclun-cc.gov.wales
Gwefan: www.pontyclun.net



Council Office
Pontyclun Community Centre
Heol yr Orsaf
Pontyclun
CF72 9EE
Telephone: 01443 238500
E mail: clerk@pontyclun-cc.gov.wales
Website: www.pontyclun.net

Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
 The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Draft minutes extraordinary Council meeting 23rd Jan 2025

Draft minutes of Pontyclun Town Council's extraordinary meeting of 23rd January 2025 held at Café 50 Pontyclun from 7pm

PTC Member attendance at public Council meetings											
	2025										
Member name	Mar	Apr	May	May E	Jun	Jul	Sep	Oct	Nov	Jan	23-Jan
Wayne Owen											
Jordan Thorne											
Rhys Williams											
Susan Owen											
Jamie Daniel											
Amanda Sparks											
Paul Binning											
Carole Willis											
Sian Assiratti											
Gareth Summers											
James Williams											
Present											
Gave Apologies											
Absent											

1. To receive apologies for absence.
 - a. **Councillors Carole Willis and Jordan Thorne gave their apologies.**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. **Councillors Wayne Owen and Paul Binning advised they were RCT CBC Councillors, and both involved with local catering businesses (items 7 & 8) Councillor Binning will withdraw from discussion regarding point 8 due to his connection.**
3. Public presentations to Council
 - a. **None**
4. To confirm minutes of the Council's meeting of 9th January 2025 are a true record and discuss minor matters arising from them.
 - a. **Minutes confirmed.**
5. To consider report on Council Payments and finances
 - a. **The Council confirmed a net budget up to £500 towards St David's day fair.**
6. To consider potential projects for Community Infrastructure Levy funding.
 - a. **The Council considered the various options for use of CIL funding.**
 - b. **Councillor Sparks contacted the owner of the land at Maesyfelin woods who confirmed that they had accepted an offer for sale of the woodlands.**
 - c. **The Council confirmed that they would look favourably on requests to support large infrastructure projects from local Sports organisations.**

- d. The Council agreed to support Misikin Cricket Club with £20k towards cost of new wicket and building new clubhouse to include a room for hire to the community. Clerk will review if this can be given to the club to disburse or if the Council must make the payments directly.
 - e. The Council agreed to contact RCT CBC to confirm financial support to add lighting to the path from YGGG school to Bryn Amlwg and along cycle path from Pontyclun to Ynysddu. It is estimated that the cost of these will be around £80k and would use current funds and the next tranche to deliver.
 - f. The Council agreed to install cycle racks in Pontyclun. Clerk to report back with options.
 - g. The Council agreed to support RCT CBC in endeavours to create new parking options with up to £100k of CIL funds from future CIL funds due.
 - h. The Council agreed to replace the remaining benches which are in poor condition being.
 - i. 2 benches in Talygarn
 - ii. The bench near to Ynysddu bridge (opposite fire station)
 - iii. The 2 benches at top of Clun Avenue with 1 new bench
 - i. The Council also committed to use CIL funding for its foreseeable needs for new street furniture.
7. To consider the Council budget for 2025-26
- a. The Council considered the 2025-26 budget report in detail including the –
 - i. Proposed budget
 - ii. Current and expected reserves position.
 - iii. Likely requirements to support Café 50 going forward.
 - b. A budget was agreed for 2025-26. Details and ancillary decisions provided in appendix 1 and 2 of these minutes.
 - c. A precept of £291520 was set being an increase of £55500 (23.54 %) on 2024-25. This is likely to result in a band D precept of £83.47 per year depending on number of new properties in Cefn y Hendy attracting rates.
 - d. It was noted that this increase was due to
 - i. Changes in NI from UK Government budget (£4k)
 - ii. Request by RCT CBC to support cost of delivering Remembrance Day parades in Pontyclun (£1k)
 - iii. The stopping of an annual £10k grant from RCT CBC towards the cost of supporting our work with older people from Café 50. (this grant having been received annually for 7 years previously)
 - iv. The expected cost of running the Café 50 building and supporting caterer going forward (£43860 including additional funding of reserves). Members noted that this had increased significantly from past due to additional costs RCT were now proposing to pass down (e.g. rates, statutory testing) and inflationary pressures (e.g. utilities)
 - v. Excluding these, our precept would have fallen by £3270 (a 1.4% reduction) on prior year.

This is a true copy of the minutes of the extraordinary meeting of Pontyclun Town Council held on 23rd January 2025. A signed original can be seen at the Council offices.

Appendix 1 – Budget discussions and decisions

The Council considered the 2025-26 budget report including current and anticipated reserves position.

A budget was set for the year

A precept of £291520 was agreed.

The Council noted that had RCT not requested funding for Remembrance Day; the UK Government not change NI rates and RCT Learning curve not withdrawn from Café 50 our agreed precept would have fallen by £3270 from prior year.

The budget was informed by the following decisions

1. The Council believes that the provision of Café 50 is a vital service to the elderly of the area and committed to support this by agreeing to take over the running of the facility. Group services will continue and catering on best endeavours basis subject finding a caterer
2. The Council confirmed that the catering service is of benefit to the community and the budget proposed for providing catering services was in commensurate with the benefit to the community and the legal powers under S137 of the Local Government Act 1972 would be used to provide this service. The budgeted amount was within the legal limit allowed for this purpose
3. The Council agreed to pay the budgeted costs for running the kitchen at Café 50 and also up to £12k in support of the caterer.
 - a. The amount to be paid will be decided during the Caterer selection process and will be based on their business plan
 - b. This amount will be reviewed annually going forward.
4. The Council agreed the following changes to the proposals in the budget report
 - a. The Council decided actively seek sponsorship from local communities towards events and activities and agreed to budget £2500 for this.
 - b. The Council agreed to set anticipated budget for room hire at Café 50 at £3000 (an increase in £500 on initial report)
 - c. The Council agreed to recover the additional general reserve due to increased spending at Café 50 over a longer period than the end of this Council term. Recovery to be over 4 years and not 2. The overall effect of this (and changes in budget agreed) is that the planned budget underspend is reducing from £8.5k to £4750 v initial proposed budget
 - d. The Council agreed to scale down proposed twinning activities and budget by £2k
 - i. RCT CBC to be asked to host guests for a day
 - ii. Council to seek residents willing to house the guests on the trip.
 - e. As the Council had committed to use CIL funds to fund all street furniture replacements for foreseeable future the transfer to earmarked reserve by £5k from Councils standard methodology.
 - f. The combined affect of these changes is a reduction in precept of £11250 from that initially proposed
5. For Clarity the approval of the budget means that we aim to
 - a. Provide grant funding under our grants scheme of £8k including £3k towards a community fireworks display by Pontyclun RFC subject to their request
 - b. To carry out tree works in Ivor woods sufficient to allow the path from Hollies down to the metal bridge to be reopened
 - c. Implement an increase in pitch hire at events of £5 during the year.
 - d. Up to £1k to be given to RCT CBC towards road closures at Remembrance Day parades.
 - e. £1k to be used from CIL towards fencing work in Ivor Woods by Cardiff Conservation volunteers
 - f. Use a further £10k from CIL towards fencing at MUGA

- g. Deliver the community events outlined in Events budget. In particular 4 large community events – VE80; Big Birthday Bash (Picnic in the park) Food festival and Christmas fayre.
- h. Providing various activities to commemorate Pontyclun's 175th anniversary
- i. Deliver the agreed staffing changes previously agreed including additional assistant caretaker role.
- j. Deliver infrastructure improvements using CIL funding as a consequence of which the ward budgets would be set at zero.