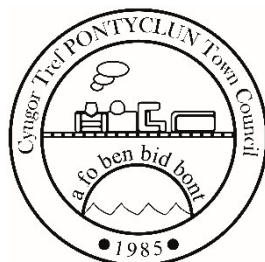


Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor
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Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
 The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Draft Minutes

Draft minutes of the October monthly meeting of Pontyclun Town Council held at 7pm on Thursday 10th Oct 2024.

PTC Member attendance at public Council meetings											
Member name	2023					2024					
	Oct	Nov	Feb	Mar	Apr	May	May E	Jun	Jul	Sep	Oct
Wayne Owen	Present	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Jordan Thorne	Absent	Absent	Present	Present	Present	Absent	Absent	Present	Present	Present	Absent
Rhys Williams	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Susan Owen	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Jamie Daniel	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Amanda Sparks	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present	Present
Paul Binning	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Carole Willis	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Sian Assiratti	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Gareth Summers	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Present											
Gave Apologies											
Absent											

1. To receive apologies for absence
 - a. **Councillors Carole Willis and Jamie Daniel gave apologies. Councillor Jordan Thorne did not attend.**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct
 - a. **No disclosures were made.**
3. Public presentations to Council
 - a. **No presentations made.**
4. To confirm minutes of the Council's meeting of 12th Sept. are a true record and discuss minor matters arising from them.
 - a. **The minutes were confirmed as a true record.**
 - b. **Matters arising**
 - i. **The Clerk confirmed that RCT Highways had acknowledged request for a site visit to look at safety and parking, but no date had been set.**
 - ii. **Councillor Wayne Owen gave an update from RCT's community review committee. He advised they had met on 7th October and our recommendations regarding land at Tyla**

Garw; Coed Cae lane and the Y Pant/Sainsbury areas was being taken to RCT. If this is confirmed, then effectively the A473 will form the boundary between Pontyclun and Llantrisant

- iii. A location for the small round planter had been identified by Council staff. Brothers will be advised ahead of move.
 - iv. RCT CBC have received sufficient requests to require an election to fill the vacancy in Pontyclun west. The election (should there be sufficient candidates) will be on 5th December. The Council decided to advise RCT that polling cards should not be issued.
5. To consider report on Council Payments and finances
- a. **The Council confirmed payments for August.**
 - b. **The Council noted and accepted the external audit reports for 2022-23 and 2023-24. The staff were commended for having two unqualified audits.**
6. To receive update on Community Events
- a. **Remembrance Day**
 - i. **Councillor Wayne Owen will lay the wreath in Pontyclun on behalf of the Council; Councillor Susan Owen in Miskin and Councillor Carole Willis in Groesfaen**
 - ii. **Members noted that in the last few days RCT had announced they were withdrawing support for road closures for Remembrance Day parades. This would have affected the Pontyclun parade. They have now agreed to support the 2024 commemorations however going forward we will need to budget on assumption that we will need to arrange and fund this in future years.**
 - b. **Christmas lights switch on.**
 - i. **Councillors Susan Owen and Wayne Owen will be selling hot drinks/Mulled wine on behalf of the Council.**
 - ii. **The Clerk advised that staff had inspected the area and there will be additional lighting, and a better layout this year to facilitate safety and less background noise.**
 - c. **Christmas fayre**
 - i. **Councillors agreed that the Santa Grotto should offer a mix of books and selection boxes as gifts.**
 - ii. **Any books left would be donated to Pontyclun Primary and any selection boxes to the Food bank.**
 - iii. **The cost of these has been generously funded by a grant from Blakemore's.**
 - d. **The Council agreed that we should produce a flyer identifying the Christmas events that will be taking place and that Councillors would then arrange to deliver at all properties in Pontyclun during November.**
7. To receive report on Town improvements
- a. **The Council noted the positions here.**
 - b. **The Council agreed to purchase 2 flag poles. One for Pontyclun and one for Groesfaen**
 - c. **Councillors noted the issues with Parking by Maesyfelin fields and supported the actions being taken.**
 - i. **Councillors Wayne Owen and Rhys Williams will approach local farmers to see if they can cut back the growth by the Rugby club parking to create more space.**
 - d. **Councillors were pleased with the recent murals painted across Pontyclun and decided that they wished to do similar painting work in the other three stone bus shelters that we own. This will be included in 2025-6 plans.**
8. To receive report from Pontyclun 175 organising committee
- a. **The Council noted the additional names to be added to War Memorial and progress with History signs and trail.**
 - i. **The Council agreed that a press release should be issued regarding trying to trace relatives of those to be commemorated. In particular to the Pontypridd Observer.**
 - b. **The terms of reference for the Pontyclun 175 committee were agreed.**

- c. **The Council confirmed date for VE80 event as 5th May 2025**
 - d. **Councillor Rhys Williams has found a volunteer to be a Town Crier for VE day and Council agreed to arrange proclamation and flag raising to fit around his schedule.**
 - e. **The Council agreed that they would not progress a street parade as part of Picnic in the Park 2025**
9. To review Council volunteering opportunities
- a. **The Council confirmed the opportunities.**
 - b. **The Council agreed to use its notice board by the Post Office for volunteering opportunities for a trial period of 4 months to see if this generated more local volunteers.**
10. To discuss report on potential CIL projects
- a. **The Council considered the position here and agreed.**
 - i. **Staff to issue a public consultation via social media to seek public views about which large projects they would support.**
 - ii. **The choices would be.**
 - 1. **Lighting on path from Bryn Amlwg towards YGGG school**
 - 2. **Lighting on cycle path from Pontyclun to Ynysddu**
 - 3. **Floodlighting at MUGA in Pontyclun Park**
 - 4. **Infrastructure improvements at football field in Cefn y Hendy**
 - 5. **A Community bus transport scheme**
 - 6. **Supporting local sports clubs with grants for infrastructure improvements**
 - b. **A specific meeting is to be held in January to discuss and prioritise CIL projects.**
11. To discuss report on green space management
- a. **The Council reviewed the proposed green space management methodology and agreed to accept the recommendations.**
 - i. **Community green flag checklist to be used from 2024.**
 - ii. **3-5 improvement actions to be agreed each year.**
 - iii. **Aspiring to move towards the full management methodology over time**
 - b. **The Council agreed to ask RCT to expand its “Biodiversity areas” to include.**
 - i. **Rear of Car park in Heol yr Orsaf and side of Café 50**
 - ii. **No mow May extension to area set aside in Park.**
 - iii. **To not cut within 1m of trees around War Memorial till July to allow blue bells to flourish there**
 - c. **The Council also agreed to apply to add our woodlands to the Welsh National Forest**
12. Update on Pontyclun Town Council plan 2024-25
- a. **The Council noted the position regarding progress with annual plan.**

This is a true copy of the minutes of Pontyclun Town Council’s October 2024 meeting. The original signed copy can be viewed at the Council Offices