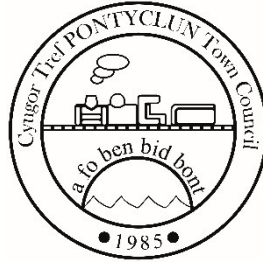


Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

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Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
 The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Draft Minutes

Draft minutes of the September monthly meeting of Pontyclun Town Council held at 7pm on Thursday 12th Sept 2024.

PTC Member attendance at public Council meetings											
Member name	2024										
	Sep	Oct	Nov	Feb	Mar	Apr	May	May E	Jun	Jul	Sep
Wayne Owen	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Jordan Thorne	Present	Present	Absent	Present	Present	Present	Present	Absent	Present	Present	Present
Rhys Williams	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Susan Owen	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Jamie Daniel	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Amanda Sparks	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Paul Binning	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Carole Willis	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Sian Assiratti	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Gareth Summers	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Present											
Gave Apologies											
Absent											

Councillor Wayne Owen was delayed at an earlier meeting arriving around 7.30pm. Councillor Daniel, the vice chair was Chairperson for this meeting.

1. To receive apologies for absence
 - a. **All members in attendance**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. **Councillor Sparks advised she was a member of Llantrisant Young Farmers (agenda item 9a)**
 - b. **Councillor Wayne Owen advised he was a member of Llantrisant and Pontyclun Over 50s forum (agenda item 9c)**
3. Public presentations to Council
 - a. **Approx 15 members of the public attended in relation to item 16 which was moved to start of the meeting.**
4. To consider request for speed camera on Cowbridge Road

- a. The residents at the meeting asked the Council to support their request for a speed camera along Cowbridge Rd. Their preference would be for an average speed camera covering Cowbridge Rd.
 - b. They feel that traffic is moving dangerously fast, and a serious accident could occur.
 - c. It was noted that there were Government guidelines for installation of cameras, which would probably not be met, and the group was relying on section 27 of the guidance which gave discretion to install cameras where there was local concern regarding speeding.
 - d. In regard to the standard criteria for deployment it was noted that prior to installation the guidelines advise.
 - i. Speed limits should be confirmed as appropriate, and that signage was correct.
 1. The speed limit signs on Llanharry Road are wrong and Clerk has advised RCT of this so they can be changed.
 - ii. Other potential options to reduce speeds should be considered and implemented where they are deemed to be suitable.
 - e. The Council noted that another resident had written in to express the view that a camera was not required and that they were against the proposal.
 - f. The residents also commented on how difficult it was to cross Llantrisant Rd and Heol Miskin. This is particularly true for older and less mobile people. This is due to volume of traffic and lack of a crossing point. One resident said it took them 20 minutes to cross the road there the other day.
 - g. The residents also commented on inconsiderate parking along Heol Miskin for the first stretch of the road from Bethel Chapel. In particular making it difficult to see if trying to join the road from the side streets
 - h. The residents also asked if there could be an "Elderly people crossing" sign placed along Heol Miskin near to St David's court.
 - i. The Council noted these comments and agreed the following:
 - i. To ask a representative from RCT Highways team to attend and review the position to identify.
 1. What measures could be introduced to reduce traffic speeds along Cowbridge Rd?
 2. If an "elderly people crossing" sign could be deployed on Heol Miskin
 3. How to improve safety of people wishing to cross the road at Heol Miskin and Llantrisant Rd.
 4. How to reduce inconsiderate parking along Heol Miskin
 - ii. The RCT ward councillors to be invited to attend this visit too as would 1 representative from the residents.
 - iii. Following receipt of the possible options the Council agreed to consider again which they would wish to support.
 - iv. Before implementation there would need to be a proper public consultation, in particular with residents who may lose parking options from changes to restrictions and installation of crossing points, and after that any projects being taken forward would need funding.
5. To confirm minutes of the Council's meeting of 25th July are a true record and discuss minor matters arising from them.
- a. Minutes confirmed as a true record.
 - b. Matters arising
 - i. TFW had not provided any of the information they promised at the July meeting, Clerk was still chasing.
 - ii. RCT advised they were not prepared to ask Primary school contractor to ask their sub-contractors to park at the Rugby pitches rather than in town, so easing parking pressures in Pontyclun.

- iii. **The cost of the Cardiff Conservation volunteers was only £450 not the £800 budgeted for**
 - iv. **The Clerk has ordered the 4 waste bins agreed last month. RCT have asked if we could install one on station terrace. Council agreed.**
 - v. **Safer Routes in the community application has been submitted and acknowledged by RCT.**
 - vi. **Council asked to look into feasibility to shine lights onto Giles Gallery for festive events. No suitable options have been identified.**
 - vii. **The Clerk has engaged with RCT Highways team who confirmed that there was no weight limit on Brynsadler bridge, so signage is not appropriate.**
 - viii. **The Clerk submitted our suggestions for the RCT Community Review**
6. **To consider report on Council Payments and finances**
- a. **The Council confirmed June and July payments.**
 - b. **Payments for new column lighting (£1000) and fixings (£924) were agreed.**
 - c. **Payment of £1690 for testing the fixings of our Christmas lights was agreed to be next tested in 5 years.**
 - d. **The Council confirmed the appointment of “Working the Greener way online” as internal auditors for the years ending March 2027**
7. **To receive update on Community Events**
- a. **Members noted the success of the Food and Drink festival.**
 - i. **They noted the improvements identified for future, in particular to try and get larger bins and to add more seating, plus to extend opening hours.**
 - ii. **There was also a desire to see what could be done to promote healthy eating over the festival period.**
 - b. **Members noted arrangements for Christmas and confirmed.**
 - i. **They would wish to have the Christmas tree at Giles gallery and street lighting installed ahead of the 23rd of November.**
 - ii. **The Council agreed to apply for Grant funding from RCTs seasonal grants for towns to improve the Christmas light switch on event.**
 - 1. **In particular to get a stage for the singers/acts and add extra lighting at the event and have a Santa present**
 - c. **Members noted the position with RCT their summer of fun events and the lack of any in SW RCT.**
 - i. **Members agreed to contact local sports clubs to see which of them would be willing to undertake activities and then arrange an introduction to RCT accordingly.**
8. **To receive report on Town improvements**
- a. **The Council agreed to use the “Queen’s jubilee bench design as the template for Welcome to Pontyclun bench ay Ynysddu.**
 - b. **Councillor Jordan Thorne agreed to use his contacts to chase for permission to use their logo on the Rugby Club bench.**
 - c. **Members confirmed agreement to use Cardiff Conservation volunteers on suitable projects in 2025.**
 - d. **The Council agreed to replace the doors on the public toilet with new self-locking doors. Various quotations have been received with cheapest being around £3500 which was accepted.**
 - e. **The Council agreed to move the planter by the Windsor to across the road at Brothers (subject to space) and replace with another higher one onto which a sign to be attached commemorating Pontyclun’s 175th birthday.**
9. **To receive report from Promoting Pontyclun working group**
- a. **The Council discussed the various events and activities and confirmed the following.**
 - i. **Councillors Jamie Daniel; Wayne Owen; Sue Owen and Paul Binning would form an organising Committee for the various events.**

- ii. All members would be invited to attend meetings which would be scheduled to try and maximise availability.
 - iii. Activities to include:
 - 1. The Council would try to arrange an Arts festival in Feb/Mar – subject to local venue interest. Councillor Binning to use his contacts to see if this was the case.
 - 2. VE80 commemorations would be held on 5th May at War memorial and park.
 - a. To include Historic military vehicles/stalls
 - b. Food stalls
 - c. To include an unveiling of new names on war memorial
 - 3. For VE80 day itself, 8th May
 - a. Aim to have a proclamation and flag raising.
 - b. Councillor Williams knows someone who might be suitable as a “Crier”.
 - c. Council agreed to install a flagpole and Councillor Wayne Owen suggested we contact Blakemore’s as they have 3 which they no longer use.
 - 4. Picnic in the Park
 - a. To include twinning activities
 - b. Unveiling at Pontyclun 175 memorial
 - c. Further investigate a parade – Community engagement officer to contact community groups to gauge interest
 - d. We are asking local Young farmers to arrange a Community Tug of War competition.
 - 5. Freedom of the town
 - a. Aiming for 5 awards to be announced in May 2025
 - 6. New floral planters at Ynysddu – Council staff will take this forward.
 - 7. Various activities to present Pontyclun’s history using signage, media etc.
 - iv. The Council agreed to prepare some banners to promote the 3 Remembrance Day parades in the Council area.
10. To discuss and agree grant requests.
- a. The Council agreed the following grants, which are all given under powers from S19 Local Government (Misc provisions) Act 1976 (unless stated)
 - i. Llantrisant Young farmers - £500 subject to organising a Community Tug of War competition for the Picnic in the Park in 2025
 - ii. Probus club - £100
 - iii. Llantrisant and Pontyclun Over 50s forum -£100
 - iv. Sally’s Angels Community Voice Choir - £500. It was noted that the Choir are supporting both the Remembrance Day and Christmas tree lighting commemorations in the community and no further community activity was requested.
 - v. RCT Community Wind band - £300. It was noted that the Band are supporting the Christmas fayre, and no further community activity was requested (though they may also play at the Christmas lights switch on)
 - vi. Pontyclun Air cadets - £500 was agreed – it was noted that they are supporting two Remembrance Day parades, and the Christmas fayre with volunteer helpers and running a special stall – Sleigh riding school. No further community activity to be requested.
 - vii. Merched y Wawr - £200
 - viii. Pontyclun RFC - £3k was agreed towards the annual Community fireworks.
 - ix. The ARC project – The Council agreed to fund the post at an expected cost of £370.
11. To discuss progress with annual plan for 2024-25
- a. This item was deferred to next month.

12. To review volunteering opportunities with the Council
 - a. **This item was deferred to next month.**
13. Vacancy for Councillor on Pontyclun West Ward
 - a. **The Council confirmed the vacancy in Pontyclun West and instructed the Clerk to progress with advertising for a new member. The Clerk is able to progress this with no further reference to members to speed the process up until either an election is held or a co-option to be decided.**
14. To receive local crime reports from South Wales Police
 - a. **The reports were noted including the August report with was presented at the meeting.**
15. To consider Boundary commission review of Senedd constituencies
 - a. **The Council considered the suggested constituencies.**
 - b. **In view of the various constraints on options for the commission, whilst the Council did not think that Pontyclun should be included within Cardiff West, South and Penarth they accepted that the suggested action was the most suitable.**
 - c. **The Council decided not to respond to the review.**
16. To consider staffing resources for 2025
 - a. **The Council agreed to employ an additional member of staff for outdoor work undertaking 3 hours a week on 3 days in summer and 3 hours a week on one day in winter, plus 40 hours for event support. This will be advertised in due course and funded in budget for 2025-6.**
 - b. **The Council agreed to increase admin support by up to 30 minutes a week to reflect increased workloads for the legally required change of financial reporting.**

This is a copy of the minutes of the September meeting of Pontyclun Town Council. A signed copy can be seen at the Council offices.