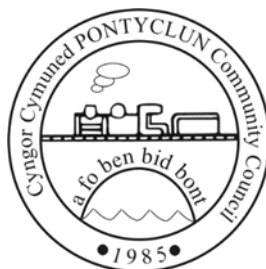


## Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
Heol yr Orsaf  
Pontyclun  
CF72 9EE



Community Council Office  
Pontyclun Community Centre  
Heol yr Orsaf  
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### Minutes

Minutes of the Monthly Meeting of Pontyclun Community Council held at 7.00 p.m. on Wednesday 14<sup>th</sup> July 2021.

PCC Member attendance at meetings												
	2020					2021						
Member name	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Martin Ashford	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Margaret Griffiths	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Paul Griffiths	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Neil Holley	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Anne Jackson	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Gwyn Jackson	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Kate Jones	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Karan Lane	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Alison Theaker	Present	Present	Present	Present	Present	Absent	Absent	Present	Present	Present	Present	Present
Carole Willis	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Mike Davies	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Gave Apologies	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent

1. To receive apologies for absence
  - a. **Councillor Carole Willis gave her apologies. Councillor Kate Jones did not attend.**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
  - a. **None declared.**
3. Public requests in person to the Council
  - a. **None made, though one member of the public was in attendance.**
4. To Confirm minutes of the Council monthly meetings of 9<sup>th</sup> June 2021 is a true record and to discuss any matters arising.
  - a. **Minutes confirmed as a true record.**
  - b. **The Council confirmed previous agreement in principle to allow a festival in the Heol yr Orsaf car park subject to agreeing the plans in advance. In view of timescales this could be by way of e-mail circulation with Councillors agreeing by replying.**
5. To confirm Council Payments in June and approve payments requiring authorisation.
  - a. **Council payments for June were confirmed.**
  - b. **Council approved payment to Boverton Nurseries for floral arrangements.**
6. To review additional tasks undertaken by caretakers

- a. Clerk was asked to arrange for the Caretakers to undertake the following -
  - i. Replace the two swings removed to support social distancing to take advantage of recent Welsh Government Covid relaxations.
  - ii. To either move the rock compass in the park so it pointed correctly or to arrange to remove/cover up the direction markers.
  - iii. To identify RCT owned benches in the community which need replacement so Councillor Margaret Griffiths can advise RCT to try and arrange replacement.
  - iv. The Council agreed to purchase two additional Picnic benches for installation in front of Café 50 using part of the Community Infrastructure funds received earlier this year.
7. To discuss options for future Council meetings
  - a. The Council agreed to pilot a hybrid meeting in September. The Chair agreed to arrange equipment and set up. The aim being to run ongoing hybrid meetings using a laptop, boundary microphone and speakers.
  - b. The Council agreed that the Oct-Jan meetings would be recorded on zoom and the recording published. To facilitate the Council's Zoom facility should be renewed. Council to review usage in February 2021 to decide if this would continue.
  - c. The Council agreed to purchase a new laptop for the Office using the earmarked Reserve for replacing Computer equipment. Specification to be sufficient to replace one of the current computers in the Office.
8. To discuss proposals for a Community History Trail
  - a. Council agreed that Councillor Margaret Griffiths and the Clerk would look to engage potential contributors over the summer and this matter would be discussed again in September.
9. Report on Council assets requiring replacement.
  - a. The Council agreed to replace three damaged Dog poo bins.
  - b. The Council agreed to replace a brush cutter.
10. Requests to provide additional facilities at Pontyclun park.
  - a. The Council agreed to further discussions with Welsh Basketball representatives on how to support additional usage of our MUGA.
  - b. The Council agreed that the requests to consider an additional MUGA, Skatepark and Splash Park would be discussed when the Council considered its next budget.
11. Resident requests – Crowning tree in Miskin Green
  - a. The Council reaffirmed its view that the Miskin Green was not owned by the Council and that we were therefore not responsible for the tree's maintenance.
  - b. Clerk to advise resident accordingly and that if she felt the tree was dangerous, she should advise RCT CBC who would take the appropriate action.
12. Resident requests – supporting Community Defibrillators.
  - a. The Council agreed to support Community defibrillators in Groesfaen and Cefn y Hendy should the community groups raise the funds to purchase and install the defibrillators.
  - b. The Council confirmed that we should ensure that the fact that we were supporting Community defibrillators should be publicised.
  - c. The Council decided to consider options to run First Aid training courses in the Community to further aid safety.
13. Update on Boundary Commission review for Pontyclun
  - a. The Council noted that the final proposals that will be implemented were very similar to what we had recommended.
  - b. The Council resolved that we would describe Pontyclun without hyphens in both Welsh and English.
14. Request by RCT Youth services to use Pontyclun Park.
  - a. The Council agreed that RCT Youth services could use Pontyclun Park for a roadshow on 6<sup>th</sup> August and should weather require it the Car Park at Heol yr Orsaf could be used as an alternative.
  - b. If the Youth Service wanted to use the park on other days that would also be allowed.
15. Update on Pontyclun Place Plan for Pontyclun and initial discussion on RCT Local development plan
  - a. Members noted that we had had 116 replies to our consultation which we felt was a good response bearing in mind current Covid restrictions.
  - b. Members agreed that Admin Working Group was to meet to review the responses and prepare a First draft of the Place plan for Council approval prior to public consultation.
  - c. Members agreed response to RCT CBC's Local Development plan Visioning survey.

16. To discuss catering options at Café 50 (Confidential item)
  - a. **Members agreed that RCT Adult services would be their preferred catering provider.**
  - b. **Members agreed to meet again in next 3 weeks to formalise arrangements.**
    - i. **Clerk to arrange draft Service Level agreement for approval.**
    - ii. **Clerk to draft budget requirements for initial set up costs.**
    - iii. **Clerk to draft a budget for ongoing running costs of catering.**
  - c. **Members authorised the Clerk to advise current caterer that we were in negotiations with another provider and if successful this would result in their contract being terminated. If they wished to access Café 50 in the meanwhile, they should make prior arrangements with us.**

**These minutes are a true copy of minutes of the Pontyclun Community Council's July 2021 minutes. A signed version is available to view at the Council offices**