Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE

Ffôn: 01443 238500
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Heol yr Orsaf
Pontyclun
CF72 9EE

Telephone: 01443 238500
E mail: clerk@pontyclun-cc.gov.wales
Website: www.pontyclun.net

Agenda

Notice is given that the **Annual Meeting** of the Pontyclun Community Council is to be held at 7.00 p.m. on **Wednesday 13th May 2020.**

Notice is given that the **Monthly meeting** of the Pontyclun Community Council will be held immediately following conclusion of the Annual meeting held on **Wednesday 13th May 2020**

Both meetings will be virtual held via Zoom. The details to access the meeting are as follows. Members of the public can attend the meetings using these details.

Join Zoom Meeting

https://zoom.us/j/93699254990?pwd=NUtmNkJJZzVyUW9PcG5Nc1BUWlB3UT09

Meeting ID: 936 9925 4990
Password: 223647

We recommend joining using voice connection via the internet on your device.
If you are only joining for audio or cannot access audio via your device then call one of these numbers

0208 080 6592
0330 088 5830
0131 460 1196

Meeting ID: 936 9925 4990
Password: 223647

Members of the public who wish to attend the meeting are advised to tell the Clerk so that he can ensure their access is as seamless as possible

Julius Roszkowski
Clerk to the Council

Agenda

1. To receive apologies for absence
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
    i. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
    ii. Where Members withdraw from a meeting because of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.

Annual Meeting agenda

3. Report for 2019-20 from current Chair **Appendix 1**
4. Election of Chairperson 2020-21
    a. To receive the Chairperson's Declaration of Acceptance of Office
5. Election of Vice Chairperson 2020-12
    a. To receive the Vice Chairperson's Declaration of Office
6. To confirm the minutes of the Council's Annual meeting of 8 May 2019 as a true record of the last Annual Meeting. **Appendix 2**
7. Appointment or Reappointment of any standing Committees, Sub Committees or Working Groups and review terms of reference. Currently the council has 4 working groups **Appendix 3**
    a. Administration working group
    b. Economy Working Group
    c. Environment Working Group
    d. Social and Cultural Working Group
8. To confirm Council governance documents and review policies **Appendix 4**
    a. Governance -Standing Orders; Financial Regulations, code of Conduct and Complaints policy
    b. Other policies – Freedom of Information; Data Protection; Press and Health & Safety statement
9. To review and agree payment arrangements to Creditors for 2020/21 **Appendix 5**
    a. Review and approve payments via Standing Orders and Direct Debits
    b. Review and approve regular payments for 2020/21 e.g. Staff salaries
    c. Review and confirm Trade accounts
10. To review arrangement for **Appendix 6**
    a. Subscriptions to other bodies; Council representatives on external bodies and Charter arrangements
    b. Council insurance
    c. Council assets
    d. Council's dates and times for Ordinary meetings for the ensuing year

Monthly Meeting Agenda

1. Public presentations to the Council
2. To Confirm minutes of the Council meeting of 8th April 2020 are a true record of the meeting **Appendix 7**
3. To confirm Council payments for March and April and review last year changes **Appendix 8**
4. Update from COVID 19 support groups in Pontyclun area
5. To receive update on Council services during Covid 19 lockdown period **Appendix 9**
6. Request from public regarding a bench in Ivor Woods **Appendix 10**
7. Pontyclun Post COVID festival **Appendix 11**

More information and the supporting papers can be accessed on the Council's website.
Members of the public may make representations on any of these agenda items at the relevant time subject to

- **Max 30 minutes total of public representations**
- **Individuals to speak for no more than 5 minutes on one item**
- **Any individual wishing to speak on any item must contact the Clerk before the meeting so that suitable arrangements can be made.**